

## **Non-titled MN Trailer Transfer**

Get a handwritten **BILL of SALE** from owner(s) on record (**ALL** owners on record must sign this)  
Must have live signatures, no copies, scans or faxes accepted.

Include: **Plate #, Date of Sale & Price Paid**

Print, fill out, & sign (**ALL Buyers must sign**) a **Title & Registration (PS2000)** This form can be found on our website [www.licensemn.com](http://www.licensemn.com) under the **Forms** tab (*even tho' this is not a titled trailer*) **Print a copy** of each new buyer's Drivers License(s)

Write down your phone # & email address & verify your home address if different from what is on your drivers license. If you have a loan on the trailer, write down lienholder name, address & loan date  
Separately, include **your phone # & email address** & verify your mailing address if different from drivers license

If you are comfortable with this option, include a signed blank check pay to order of "Brainerd License Office"

Write your DL# & Phone# on check.

For *Credit or Debit Card Payment* write **Card #, Exp date, Cardholder Name & cvv#** on your request. (you must use your card). A 2.15% handling is also charged by the bank. We will destroy your card information once completed. Money orders are also acceptable.

Quotes are difficult as fees vary depending on transaction types & how many fees apply.

Place all of this in a sealed envelope & mail to 623 NW 4th St Brainerd, MN 56401 or place in our outside drop box (next to front door). **For faster service please include a self-addressed, stamped envelope.**

**\*\*\*\*\*Caution: DO NOT cross out or whiteout any errors nor alter dates or other information. Please write legibly or you may also need to sign a correction form. \*\*\*\*\* This process is based on the information you have provided and is subject to change as that information changes**

**TENNESSEN WARNING (Minn. Statute 13.04, subd.2)**

When an individual is asked to supply private or confidential data about himself/herself, the Minnesota Government Data Practices Act requires the individual be informed of: • Purpose for collecting the data • Intended use of the data • Whether the individual possessing the data may refuse or is legally required to supply the requested information • Any known consequences arising from supplying the data • Any known consequences arising from refusing to supply the data • The identity of other persons or entities authorized by state or federal law to receive the data