

## **MN Boat Title Transfer**

Makes sure ALL previous owners have signed off as sellers (Xs on title front)

If there is a lienholder listed on the title you must also submit a notarized lien release (get from previous owner)

No copies, scans or faxes accepted.

All buyers must sign at the **X** at the middle on back of title (some older titles vary)

**Print a copy** of each new buyer's Drivers License(s)

If you have a lien on the boat, write down lienholder name, address & date of loan

Write sale date. On a separate note, write down your phone # & email address & verify your home address if different from what is on your drivers license

If you are comfortable with this option, include a signed blank check pay to order of "Brainerd License Office"

Write your DL# & Phone# on check.

For *Credit or Debit Card Payment* write **Card #, Exp date & cvv#** on your request. (you must use your card).

A 2.49% handling is also charged by the bank. We will destroy your card information once completed. Money orders are also acceptable.

Quotes are difficult as fees vary depending on transaction types & how many fees apply.

Place all of this in a sealed envelope & mail to 623 NW 4th St Brainerd, MN 56401 or place in our outside drop box (next to front door). *For faster service please include a self-addressed stamped envelope.*

There is no sales tax due if boat is purchased from a private party.

**\*\*\*\*\*Caution: DO NOT cross out or whiteout any errors nor alter dates or other information. Please write legibly or you may also need to sign a correction form. \*\*\*\*\*This process is based on the information you have provided and is subject to change as that information changes.**

TENNESSEN WARNING (Minn. Statute 13.04, subd.2)

When an individual is asked to supply private or confidential data about himself/herself, the Minnesota Government Data Practices Act requires the individual be informed of: • Purpose for collecting the data • Intended use of the data • Whether the individual possessing the data may refuse or is legally required to supply the requested information • Any known consequences arising from supplying the data • Any known consequences arising from refusing to supply the data • The identity of other persons or entities authorized by state or federal law to receive the data